

St. James' Anglican Church, Kingston

Name of Position	Sunday School Teacher (Children's Ministry Intern)
Purpose	<p>To form children in the Christian faith by providing age-appropriate and enjoyable learning experiences in collaboration with the other members of St James' Children's Ministry team.</p> <p>To ensure that the children who attend the church are introduced to the Good News of Christ in a safe, friendly, and welcoming environment where children can know the love of God and be spiritually nurtured through caring relationships within the St James' community.</p>
Setting	St James is a vibrant Christian church for all ages conveniently located on the Queen's University campus.
Benefits & Opportunities:	<ul style="list-style-type: none"> • Serve God and get paid at the same time! • Excellent opportunity to gain experience related to your career goals (eg. education, social work, pediatrics, psychology etc.) • The joy of learning from and being with children • Meeting new people • The satisfaction of seeing the spiritual growth and development of children • Opportunity for personal growth. Learn more about your faith by teaching and living it than you would ever learn simply by being in church! • References based on volunteer performance to assist you on next phase of your education or career journey.
Population Served:	Kindergarten to grade 6 students as well as their parents/caregivers.
Pre-Requisites Required before Deployment	<ul style="list-style-type: none"> • An acceptable result on a Police Records Check with additional vulnerable sector check (The church will reimburse you for any costs incurred). • Attendance at a Sexual Misconduct Awareness workshop (offered by the regional

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	office of the Anglican church) or a parish-based session offered by the Coordinator of Children & Youth Ministries. (Time spent at this mandatory abuse prevention session will count as paid time).
Term of Office & Time Commitment	Sunday mornings during academic year (September to April). Number of teaching Sundays negotiable with Children & Youth Ministry Coordinator provided they do not exceed Work-Study entitlement. Occasionally student intern will be asked to assist at special events. Flexibility built into teaching schedule to allow students Sundays off to study for exams. Normally 2.5 hours per week (1 hour preparation plus 1.5 hours at church on Sunday each week teacher is scheduled to teach.) Sunday time includes first part of worship service, Sunday School Lesson--40-45 minutes--and closing part of service). Teacher will also be compensated for additional time spent serving at special events Sunday School Teachers meetings, team building and spiritual development meetings with other interns or required training.
Supervision & Support	<p>Reports to: Children & Youth Ministry Coordinator</p> <p>St James' Children & Youth Ministry Coordinator, a part-time staff person, is available to consult, problem solve and offer resources. The Children & Youth Ministry Coordinator schedules teachers and produces rosters which highlight special days in the church year and inform teachers of any special activities planned (e.g. inter-generational services)</p> <p>St James' will provide:</p> <ul style="list-style-type: none"> (1) Curriculum materials as a guide to make teaching fun and stimulate your own spiritual and intellectual growth as well as the children's. (2) A well-stocked supply cupboard of arts & crafts materials. (3) Clean, age-appropriate classroom space.

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<p>Skills, Experience and Qualities Required:</p>	<p>The successful applicant will be:</p> <ul style="list-style-type: none"> • A practicing Christian affiliated with a denomination that is part of the Canadian Council of Churches or other church denomination acceptable to St. James. Not necessarily an Anglican. • Able to articulate and model a maturing personal Christian faith. • Dependable <p>The successful applicant will have:</p> <ul style="list-style-type: none"> • Ability to relate to children and understand their learning abilities • An understanding of themselves as a Christian role model • A willingness to work with the curriculum/resources provided and to accept direction from the children & youth ministry coordinator • Strong organizational and time management skills • Good communication and teaching skills <p>Assets:</p> <ul style="list-style-type: none"> • Previous experience working with children and youth in a Christian setting. • Musical ability to teach and lead songs or play accompaniment
<p>Duties and Responsibilities:</p>	<p><u>Core Duties</u></p> <ul style="list-style-type: none"> • Plan and prepare lessons based on curriculum/guidance provided by the Children and Youth Ministry Coordinator. • Select creative quality activities that relate scripture lessons to life situations faced by the students and

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	<p>ensure that activities are suited to the age group and interests.</p> <ul style="list-style-type: none">• Conduct lessons and supervise a group of children during scheduled Sunday School periods• Ensure an appropriate classroom set up and return the room to its previous form after class• Inform Children & Youth Ministry Coordinator and parent/guardian if any concerns or issues arise during class• Assist/lead Sunday group activities (e.g. Sunday School Christmas pageants, picnics and other special events)• Attend occasional Sunday School meetings, team building and spiritual development sessions for student interns and required pre-deployment training session• Track and review attendance on Sunday mornings and other children's ministry activities
Limits of the Position:	<p>Sunday School teachers will serve according to established policies, practices and guidelines of the Anglican Diocese of Ontario and St. James Anglican Church, Kingston and as members of the parish Children's Ministry Team.</p> <ul style="list-style-type: none">• Normally teaching is only to take place in predetermined class settings in the church building or on its grounds on Sunday mornings.• On Sunday mornings, the Children & Youth Ministry Coordinator will normally be on site supervisor. St. James' Verger (custodian) is also normally on site to provide assistance.